

Pembina Hills Public Schools believes that a clean, safe and attractive environment enhances the well-being of students and staff and shall endeavour to:

- acquire and maintain physical property in a state of operational efficiency, safety and cleanliness
- maintain records of the acquisition and disposition of property as well as appropriate administrative procedures regarding use
- adhere to administrative and other procedures as required by Alberta Education
- maintain adequate insurance coverage against loss or damage of physical property and to cover suits directed against Pembina Hills Public Schools

### **Planning Committee**

All school buildings are funded completely by the Province of Alberta with the exception of regional office buildings, maintenance and transportation buildings. These buildings must be funded from school system revenues or by debentures supported wholly from Divisional revenues. When a new school building is approved by the Province of Alberta, a Planning Committee will be established consisting of the Superintendent or designate, the Director of Facilities, the appropriate School Principal, and a representative of the School Council. The Planning Committee shall provide direction, guidance and advice. The final decision regarding the necessity and size and function of a new building or an addition rests with the Province of Alberta. The Province of Alberta will determine the financial support forthcoming for any project that it authorizes.

### **Site Specifications**

1. Local By-Laws  
Construction on site shall meet local by-law requirements.
2. Site Conditions  
Construction will be planned in accordance with site conditions (i.e. subsoil and foundations).

### **Site Acquisitions**

1. New Subdivisions  
Where possible, Pembina Hills Public Schools shall acquire sufficient area in new subdivisions for the possible future provision of school facilities.

### **Planning Authorities**

1. Local Planning Authorities Approvals  
Approvals and specifications of various local authorities shall be obtained and met as required (i.e. Town of Barrhead, County of Barrhead No. 11, Woodlands County, Westlock County No. 37, Town of Westlock, Town of Swan Hills, M.D. of Lesser Slave River No. 124, M. D. of Big Lakes).

## **Educational Specifications for Building**

1. Consultation  
Where the building under consideration is a school addition or modernization, the School Principal and staff shall be consulted to ensure that specifications meet the educational needs of the students. Additionally, the School Principal shall be a member of the Planning Committee.
2. Adaptation for Special Needs  
Pembina Hills Public Schools is cognizant of the requirements of special needs students and staff. Where possible, provisions will be made for appropriate access when new buildings or renovated buildings are planned.

## **Financing Sites and Construction**

Financing for school sites and construction is provided by the Province of Alberta.

## **Reference**

[School Act Sections 204, 205, Part 7](#)  
[School Act, School Buildings and Tendering Regulations](#)  
[Policy 19 Welcoming, Caring, Respectful, and Safe Environments](#)