

### **Bus Driver Reimbursements**

1. Plug-in Allowance in winter months

Except for casual employees and as required by the Division, bus drivers shall be reimbursed \$115.00 per school year for school bus plug-in at their residence during the winter months.

Payments to bus drivers will be processed monthly in equal installments and will be adjusted when the bus driver has taken a leave of absence without pay.

2. Cell Phone Refund

Except for casual employees and as required by the Division, bus drivers shall be reimbursed \$153.00 per school year for use of their personal cellular phones.

Payments to bus drivers will be processed monthly in equal installments and will be adjusted when the bus driver has taken a leave of absence without pay.

3. Reimbursement for training for new bus drivers

New bus drivers will be reimbursed the cost of the driver's medical and the cost of the successful testing to obtain a Class 2 driver's licence after the driver has driven five (5) times as a spare, regular or volunteer driver within the first year as an approved bus driver.

- a) When bus drivers are requested to complete a 1/2 run at the direction of the Transportation Department, the run will be considered a completion of one run towards the five (5) as stated above.
- b) Bus drivers who do not complete the required five (5) runs, as stated above, will be reimbursed a pro-rated amount based on the trips completed (e.g. 3 runs = 60% reimbursement).

4. Bus Driver's medical

Approved bus drivers must have driven as a spare, regular or volunteer a minimum of two trips (route or field trips per year) to qualify to have the driver's medical reimbursed.

5. Bus Driver's abstracts

Bus Drivers' abstracts for use by the Division will be paid for by the Division.

6. In-service/Professional Development Day

Regular mileage rates from the bus driver's residence to the location of the in-service/professional development day will be paid. When a bus is provided between Barrhead and Westlock, the driver will be paid the lesser of:

- a. the distance from the bus driver's residence to the location of the professional development, or
- b. the distance from the bus driver's residence to the Bus shop at Barrhead or Westlock.

7. Required safety training

Regular mileage rates from the bus driver's residence to the place of the safety training will be paid. When a bus is provided between Barrhead and Westlock, the bus driver will be paid the lesser of:

- a. the distance from the bus driver's residence to the location of the Professional Development, or
- b. the distance from the bus driver's residence to the Bus shop at Barrhead or Westlock.

Rate of daily pay shall apply for in-service/ professional development day for training time outside of regular scheduled in-service/professional development days.

- a. Required safety training is approved through the Director of Transportation or designate.
- b. Required safety training being supplied by a service outside of what is scheduled by the Division will be approved for reimbursement by the Director of Transportation or designate.
- c. The bus driver will be responsible for paying a cancellation fee for any safety training for which they sign up but fail to attend.

8. All above does not override any existing agreements or contracts.