



## **Pembina Hills Regional Division No. 7**

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### **BOARD MEETING HIGHLIGHTS November 12, 2013 Regular Board Meeting**

**PLEASE NOTE: The following highlights are not an official record of the meeting of the Board of Trustees of Pembina Hills Regional Division No. 7. They are intended to provide a brief overview of the Regular Board Meeting. For a complete record, please refer to the official [minutes](#) of the meeting.**

- The Board discussed the ASBA Policies Bulletin in preparation for the 2013 ASBA Fall General Meeting on November 18, 2013 and prepared Board positions for each policy.
- The Board approved the Strategic Planning Process for 2014-2015. The plan outlines the planning process that the Board engages in preparation for the 2014-2015 school year, including budget and staff planning.
- Superintendent Symyrozum-Watt provided an overview of the Preliminary School Closure Criteria Report.
  - Pembina Hills' Administrative Procedure 20-9 Facility Closure – School/Program requires the Superintendent to annually apply the school closure criteria to the Division's schools and notify the Board in any year as to which schools meet the criteria for school closure. The report is preliminary in that it does not consider five (5) year enrolment trends and financial implication. These criteria will be reported at a Regular Board Meeting in early 2014.
  - If a school is listed in a school closure criteria report, it does not mean that a recommendation will be forthcoming to the Board for facility closure of a school/program. It is data presented for information and discussion, with a view to collaborate on future potential solutions for students.
- Superintendent Symyrozum-Watt provided an overview of the submission requirements for new modular classrooms. The modernization of Dapp School and the addition of six (6) modular classrooms to accommodate the new Pembina North Community School will continue to be applied for as the Board's #1 priority of their three-year Capital Plan. The Board will also apply for one (1) modular classroom and one (1) connecting link at Busby School to address the need for additional space requirements for students.
- Superintendent Symyrozum-Watt provided an overview of the appeal process for student-related matters and Non-Union Support Staff.
  - In accordance with Policy 200-3, the Board will hear appeals of all student-related matters.

Board Highlights of the November 12, 2013 Regular Board Meeting

- Non-Union Staff may appeal a decision of a Principal, Department Head, Director or Supervisor to the Assistant Superintendent of Employee Services. All non-union staff may appeal a decision of the Assistant Superintendent of Employee Services to the Superintendent.
- The next Regular Board Meeting will be held at 9:30 a.m. on November 27, 2013 at Eleanor Hall School. The public is welcome to stop by during the meeting.
- Please refer to the Pembina Hills website ([www.phrd.ab.ca](http://www.phrd.ab.ca)) for a complete listing of 2013-2014 Regular Board Meeting dates and locations.