



## Pembina Hills Regional Division No. 7

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### **BOARD MEETING HIGHLIGHTS** **September 24, 2014 Regular Board Meeting**

PLEASE NOTE: The following highlights are not an official record of the meeting of the Board of Trustees of Pembina Hills Regional Division No. 7. They are intended to provide a brief overview of the Regular Board Meeting. For a complete record, please refer to the official [minutes](#) of the meeting.

- As part of the Board's commitment to host Regular Board Meetings once per month at Community Schools, the September 24, 2014 Regular Board Meeting was held at Swan Hills School.
  - Swan Hills Schools has 246 students in Kindergarten – Grade 12
- The Board reviewed and discussed the nomination package and reference letters in support of the Pembina Hills Regional Division No. 7 nomination of the Westlock North Consultation Process for the 2014 Alberta School Boards Association (ASBA) Public Engagement Award.
- The Board adopted the 2014-2015 Non-Union Support Staff Employment Conditions Handbook, as recommended by the Non-Union Support Staff Committee, inclusive of a 2% general salary increase and an increase to the Health Spending Account from \$360 to \$420 per year.
- The Board approved rates for contract bus operators, caretakers and grass cutters, inclusive of a 2% general increase.
- The Board authorized the closure of Regional Office and ADLC Offices from December 24, 2014 to January 2, 2015 inclusive.
- Principal Sheila Gardner and Associate Principal Kim Hooey presented the School Report, highlighting various programs and activities of Swan Hills School.
- School Council Chair Brenda Kuyek presented the School Council report, highlighting the focus of School Council.
- The following Administrative Procedure (AP) revisions were presented as information items to the Board:
  - AP 40-31 Employee Awards and Recognition
  - AP 50-03 Practices Related to student Death
  - AP 50-09 Student Rights and Responsibilities
  - AP 50-17 Student Health and Safety
  - AP 50-25 Administration of Medicine and Drugs
  - AP 60-01 Curriculum – Provincial and Alternate Programs
  - AP 60-02 Retention of Markbooks
  - AP 60-05 School Year Calendar
  - AP 60-07 School Education Planning and Reporting
  - AP 60-09 Class Size Targets
  - AP 60-10 Student Assessment, Evaluation and Reporting
  - AP 60-12 Inclusive Practices
  - AP 60-13 Appeals for Student Promotion, Placement and Marks
  - AP 60-14 Off-Campus Education

## Board Highlights of the September 24, 2014 Regular Board Meeting

- AP 60-15 Student Activities
- AP 60-17 Instructional Resources
- AP 60-25 Supervision of Students by Teacher, Staff and Volunteers / Community Based Coaching

Please refer to the Pembina Hills website for all Administrative Procedures.

- The next Regular Board Meeting, beginning with an Organizational Meeting, will be held at 9:30 a.m. on Thursday October 9, 2014 at the Regional Services Office.
- The Board encourages the public to attend their Board Meetings. Please refer to the [Pembina Hills website](#) for a complete listing of meeting dates and locations.