

The Regular Meeting of the Board of Trustees of Pembina Hills Regional Division No. 7 was held on June 10, 2015 at the Pembina North Community School. In attendance were Trustees A. Bokenfohr, J. Comeau, J. Hoffart, J. Lefebvre, J. Tuininga, S. Watson and K. Webster. Also in attendance were Superintendent C. Symyrozum-Watt, Secretary Treasurer T. Meunier, and Recording Secretary Elaine Latawec.

Call to Order	Chair Webster called the meeting to order at 9:30 a.m.
Invocation	Chair Webster performed the invocation.
Amendments to the Agenda	The following amendments were made to the agenda: 9. New Business – Action f) Neerlandia Christian Education Society Express Bus g) Sunniebend Road – boundary for designated school for Pembina North Community School h) Communication Position
Adopting the Agenda – June 10, 2015 6492/06/15	Moved by Trustee Bokenfohr that the Agenda be adopted as submitted and amended. <p style="text-align: right;">Carried</p>
Adopting the Minutes – May 27, 2015 6493/06/15	Moved by Trustee Hoffart that the Minutes of the Regular Meeting of the Board of Trustees of Pembina Hills Regional Division No. 7 held on May 27, 2015 be adopted as circulated. <p style="text-align: right;">Carried</p>
	NEW BUSINESS
Transportation Services for Typically Developing Children	The Board of Trustees reviewed the following motion passed at the December 8, 2008 Regular Board Meeting that provided authorization for the transportation of typically developing children attending designated Early Education Programs operated by Pembina Hills to ensure the service provided falls within the mandate of student transportation services: <i>#4774/12/08 Moved by Trustee Nagel that the Board authorize children enrolled in preschool programs operated by Pembina Hills Regional Division No. 7 (specifically the PREP program at Barrhead Elementary School, the C-PREP program at Eleanor Hall School and the SPICE program at Westlock Elementary School) to be transported on a school bus subject to the terms and conditions outlined in Administrative Procedure 70-110 and Form 7-117.</i> <p style="text-align: right;"><i>Carried 5-2</i></p>
6494/06/15	The Board also reviewed the principles of amended Administrative Procedure 50-01 Requesting a School Other than Designated School. The mandate for transportation is to provide transportation service to students. Typically developing children attending designated Early Education programs operated by Pembina Hills are not considered students for transportation purposes. Moved by Trustee Tuininga that the Board rescind Motion #4774/12/08 – Transportation of typically developing children attending designated Early Education programs. <p style="text-align: right;">Carried</p>
2015-2016 ADLC Contract Marker Rates	The Board reviewed and discussed Alberta Distance Learning Centre (ADLC) Contract Marker Rates. The Board is responsible for approving ADLC Contract Marker Rates on an annual basis. ADLC contracts approximately 115 markers. The 2015-2016 budget for contract marking work is \$1,660,000. Since 2011-2012, ADLC has reduced the cost of contract marking service from a high of \$2,516,914, through increased marking by in-house certificated staff and the implementation of electronic marking.

6495/06/15

Moved by Trustee Lefebvre that the Board not implement a rate increase for ADLC Markers for the 2015-2016 school year.

Carried

Secretary Treasurer Tracy Meunier left the meeting at 10:05 a.m.

SCHOOL REPORT

Pembina North
Community
School Report

Principal Darcie Eamor provided the Pembina North Community School Report, highlighting the following information:

- Overview of the Pembina North Community School team, including many of the educational changes and geographical changes that have occurred; 14 teachers and 14 support staff; 2014-2015 budget - \$1.7 Million
- Pembina North Community School's Opening Day as a new school community was August 27, 2014.
- The school's motto is "United we achieve excellence".
- A review of the school's belief statements.
- Elementary Program – focus on literacy, numeracy, musical culture, student creativity, aligning physical education, recess activities, and extra-curricular sports by season.
- Junior High Program – focus on core academics, music culture, making effective use of community facilities and resources (4-H, local farms and business, skating rinks, curling rinks, ball diamonds, ski hill, golf courses, etc.)
- Extra-curricular programs include team sports, as well as camps that allow focused time on skill development for a variety of areas including but not limited to 4-H, art, team sports, outdoor education, agriculture, and technology.
- Junior High Band Program – received \$4,000 grant from 97.9 The Range and \$10,000 from the Band Aid grant.
- Education Plan Priority – All Students, staff, parents and community members feel welcomed, honored and included.
- READY C (Readiness, Education, and Development in Young Children) program offered at PNCS – New Early Education program overseen by Education Services staff.
- Both Kindergarten and READY C programs are exploring Reggio philosophy and incorporating increased "play based" opportunities for students.
- Teachers have maximized collaboration time with coaches, creating at least one unit of study using the Katz model.
- Creation of common UDL strategies for student behavior.
- Variety of school-wide showcases for students learning: Agriculture Expo, art show, music showcase, published books, science expo, talent night.
- Career Technology Foundations - 16 presenters – lots of variety; literacy/numeracy tied in to curriculum.
- PHRD Satisfaction Survey results:
 - o Percentage of parents, staff and students satisfied with the overall quality of education the school provides:
 - Parents 91.9%, Staff 100%, Students 96.3%
 - o Rate at which parents, students and teachers were satisfied that their school is safe and caring:
 - Parents 96.7%, Staff 100%, Students 97.7%
 - o Percentage of parents, teachers and students who give their school a grade of excellent, proficient, or acceptable:
 - Parents 100%, Staff 100%, Students 97.6%
- Learnings from the year – the importance of relationships (collaboration, time) and communication (weekly lunch meetings, excellent website)
- Highlights from the year – amazing staff, students, parents, and bus drivers; great support from community members.

School Council
Report

School Council Members Karen Gabel and Joanne Kaliel presented the Pembina North Community School Council Report, highlighting the following:

- Council for the new school was formed in February 2014 (months prior to the new school opening) so they could contribute to the school belief statements
 - o Creation of new bylaws, roles and duties for the first set of executive officers
 - o Includes representatives from four communities
 - o Importance of student involvement in the communities
 - o School Council highlights:
 - Parent voice section on agenda
 - Babysitting provided (by older students with Red Cross course)
 - Agendas and minutes posted on school website
 - Emphasis on "you heard it here first"

- Community reps invited to attend
 - Special guest speakers invited
 - School Council activities:
 - Concession at Flatbush Rocks
 - Concession at Jarvie 100 year anniversary
 - Hot school lunches and 'grab and go' breakfasts
 - Christmas dinner
 - Supporting fundraising initiatives (school and society)
 - Staff appreciation lunch
 - One Year Later:
 - Change Director roles from community reps to school reps – K-3, 4-6,7-9, sports, music
 - Change times for meetings to allow different parents to attend
 - Consistent with approximately 20 people present
 - No longer need monthly meetings (every two months)
 - Ask administration to continue with slideshows to showcase school activities
- Thank you to the Board for support and opportunity to participate in Council of School Councils Meeting – great to be able to share information
- Joanne Kaliel provided information regarding the Fundraising Society including the following examples:
 - Fundraising is supporting students on sports teams
 - Mud Safety course sponsored by Fawcett/Jarvie Fire Departments and Rocky Mountain Equipment
- On behalf of the Board, Trustee Comeau thanked the School Council members for their time and commitment and support of the Pembina North Community School

The Pembina North Community School Report and School Council report closed with a recording of the School song, My Pembina (It feels Like Home) and a slideshow.

Student Learning
Showcase &
School Tour

The Board toured various classes at Pembina North Community School, distributing pens and pencils to students.

Recess
6496/06/15
12:20 p.m.

Moved by Trustee Lefebvre that the meeting recess until 1:00 p.m.

Carried

Chair Webster called the meeting back to order at 1:00 p.m.

ACCOUNTABILITY & INFORMATION REPORTS

Information
Report – High
School Redesign
in Design

Assistant Superintendent of Education Services Mark Thiesen joined the meeting for the High School Redesign in Design Presentation and provided an overview of the Principles for High School Redesign. The video Moving Forward with High School Redesign provided some background as to how the shift in pedagogies has occurred over time, and provided a look at the shift in structure as well. High School Redesign is very unique from school to school, as the staff and structures of each school are unique. At the same time, Administration is working with Alberta Education relative to the details around block funding. Plans have been submitted but the Division has not made a final commitment at this time.

Biolish 30
Presentation

Associate Principal of R. F. Staples Secondary School Angie Bachand introduced teachers Colleen Toews, Stephen Womack, and Perry Kulmatyski. Structures have been put in place to help foster the pedagogy shifts. The shift in pedagogy at the grass roots level is the main reason behind the success experienced by these teachers at R. F. Staples Secondary School.

Teachers Colleen Toews and Stephen Womack provided the Biolish 30 presentation (combination of English 30 and Biology 30).

Traditionally, Biology and English are taught separately by two different teachers in two different classrooms for 164+ minutes. In the new model, Biolish is taught jointly by the English teacher & Biology teacher in one classroom for 164+ minutes. This allowed more time for bio lab work if needed, and diploma exam practice testing which was very beneficial for the students.

Connections needed to be made between science themes and English texts. For example, they used a Margaret Atwood novel and play that could be used for both English and

Biology learning. They are finding there are same contexts that can be used differently in their disciplines (Hamlet's brain/Blanche's reproductive system). Reading skills and exam strategies are the same, regardless of course.

The teachers found use of time was more efficient, students were more engaged, and there was an increased awareness between and with students. The teachers also found there was more flexibility to support students (they could space out assignments to avoid two exams on the same day).

Diploma Results: Acceptable standard 100%; Excellence 22.9%

Students want more of this method of teaching. Students have the choice of taking Biolish, or taking the two courses separately. This coming year, Biolish will be offered September-January (46 students are requesting this program – an increase from 2014-2015).

Superintendent Symyrozum-Watt reported that other districts have seen the success of similar programs and are looking into this combination of Biolish. The teachers were applauded for their work in bringing this idea forward, taking the risk, and enabling the student voice to come through as we continue to prepare for not our future, but the future of our children.

Math 20-1
Flipped
Classroom

Teacher Perry Kulmatyski began with the Video, 'Showing the Differences between a Traditional and a Flipped Classroom – flipping physics' to provide an understanding of a flipped classroom.

Mr. Kulmatyski teaches a flipped class in Math 20-1, and explained that flipped teaching is a more student centered approach to teaching that allows his teacher/student interaction to be more efficient than the traditional model of standing at the board providing the lecture. As a teacher, he wants to be there for the questions for understanding, and assist in critical thinking. Using the flipped classroom approach allows him to do this.

Mr. Kulmatyski records and posts his lessons on the school website for his students to be reviewed prior to class. However, if they want or need more information they can search the topic and choose from several different options as hundreds of teachers are teaching using the flipped classroom method.

Quantitatively, the results reported from his teaching have shown very good results, some of the strongest in the province. The flexibility allows for more students to be successful, and allows them the flexibility to progress at their own speed.

If students don't have internet at home, they can access the school Wi-Fi, or use their phones. Many public areas now have Wi-Fi for the public.

Mr. Kulmatyski was thanked for his presentation and the work he is doing to support students in the classroom.

6497/06/15

Moved by Trustee Hoffart that the Board acknowledge receipt of the High School Redesign in Design Information Report for information purposes.

Carried

Accountability
Report – Facilities
and
Transportation

Director of Facilities and Transportation Tracy Tyreman presented the Accountability Report for Facilities and Transportation, highlighting the following areas:

- Organization Chart for Facilities and Transportation
- Mission Statement for Facilities
- Responsibilities and services provided by Facilities including major modernization and new construction
- Progress report of new Neerlandia Public Christian School (nearing completion the end of October 2015)
- Progress report of modular and modernization of Pembina North Community School
- Disposition process for the former Jarvie and W.R. Frose Schools
- Review of the Infrastructure Maintenance and Renewal Program for 2014-2015 and the proposed projects
- Critical areas of need for school buildings include the following:
 - o Roofs need to be replaced
 - o Mechanical systems require upgrading

- Upgrading in all areas to accommodate curriculum changes
- Major modernizations at several sites
- Estimated work required in each of the schools for the next 25 years, as estimated by Alberta Infrastructure, totaling approximately \$57,404,726
- Responsibilities and Services provided
- Emergency Planning for schools
- Strategic Plan for Facilities
- Mission Statement for Transportation
- Buses will travel a total of approximately 2.16 million km this year.
- From September 2013 to March 2014, buses made 440 field trips
- From September 2013 to March 2014, spare drivers were hired to drive 1154 trips
- Review of the historical ride times since 1998. Currently there are a total 73 routes and 2 mid-day Early-Ed routes (67 division-owned; 6 contract routes)
- 14.6% of students ride the bus for more than one hour one way
- Average distance a student travels is 16.88 km
- Cameras, GPS, and Child Check Mate systems in all buses
- Website Information for parents, students and staff includes:
 - Bus route status reports
 - Complaint/incident form
 - Inclement weather policy
 - School bus safety and bus rules
- Driver evaluations and training include a driving skills course
- Driver recruitment is challenging:
 - 46 drivers on spare list (Barrhead 19, Westlock 25, Swan Hills 2)
 - Driver Training – in progress (Barrhead 6, Westlock 3); One Driver trainer is currently training almost full time
 - Driver shortages are occurring across the province
 - Class 2 required
- Commercial Vehicle safety program and legal requirements - including a new cargo procedure for school buses
- Budget challenges and the continued impact of the loss of the fuel price contingency funding
- Strategic Plan for Transportation include the following:
 - Review all routes
 - Review attendance boundaries
 - Investigate new preventative maintenance program
 - Maintain high level of service with decreased funding
 - Implement procedures in relation to collection of fees for Administrative Procedure 50-01 Requesting a School Other Than Designated School
 - Additional Transportation staff are being trained to become bus drivers
- Appreciation to Trustees and Administration

Wendy Scinski, Assistant Superintendent of Employee Services and Facilities and Transportation, joined the meeting at 3:05 p.m.

6498/06/15 Moved by Trustee Lefebvre that the Board acknowledge receipt of the Facilities and Transportation Accountability Report for information purposes.

Carried

NEW BUSINESS

6499/06/15 Moved by Trustee Tuininga that the Board direct the Superintendent to replace the Neerlandia Christian Education Society Express Bus with a PHRD bus for the 2016-2017 school year.

Neerlandia Christian Education Society Express Bus The Board discussed the request to replace the Neerlandia Christian Education Society Express Bus with a PHRD bus.

Chair Webster passed the Chair to Vice Chair Lefebvre at 3:33 p.m. to participate in the discussion. Vice Chair Lefebvre passed the Chair back to Chair Webster at 3:45 p.m.

Superintendent Symyrozum-Watt requested an opportunity to research the commitment of the previous Board in relation to the Neerlandia Christian Education Society Express Bus, and provide a recommendation to the Board.

6500/06/15 Moved by Trustee Lefebvre that Motion 6499/06/15 be amended as follows: That the Board direct the Superintendent to investigate the possibility of replacing the Neerlandia Christian Education Society Express Bus with a PHRD bus for the 2016-2017 school year.

Motion Lost

6501/06/15 Moved by Trustee Watson that the Board table motion #6499/06/15 until the second Regular Board Meeting in September 2015.

Carried

Sunniebend Road – boundary for designated school for Pembina North Community School
6502/06/15 Moved by Trustee Comeau that Sunniebend Road Highway 44 west to Range Road 272 be designated to Pembina North Community School attendance area for the 2015-2016 school year.

The Board discussed the request to change the attendance area for Pembina North Community School.

6503/06/15 Moved by Trustee Bokenfohr that the Board table motion #6502/06/15 until the June 24, 2015 Regular Board Meeting.

Carried

Communications Position
6504/06/15 Moved by Trustee Lefebvre that the Board direct the Superintendent to establish the position of Communication Director for one year to build the Division's capacity in the area of Communication.

The Board discussed Trustee's Lefebvre's Motion. During the discussion, Chair Webster passed the Chair to Trustee Tuininga at 4:52 p.m. in order to participate in the discussion.

Trustee Comeau requested a recorded vote.

Voting for the motion:

Trustee Bokenfohr
Trustee Hoffart
Trustee Lefebvre
Trustee Watson
Trustee Webster

Voting against the motion:

Trustee Comeau
Trustee Tuininga

Carried

Trustee Tuininga passed the Chair back to Chair Webster.

INFORMATION ITEMS

The following were presented as information items:

- 2015-05 ASEBP Trustees' Report
- 2015-05-26 Email from the Minister of Education and Minister of Culture and Tourism
- 2015-05-28 Alberta Government News Release – Helping secure a bright future for Alberta's children
- 2015-06-02 Letter to Premier Rachel Notley
- 2015-06-02 Letter to David Eggen, Minister of Education, Culture and Tourism
- 2015-06-02 Letter to Glenn van Dijken, MLA, Barrhead-Morinville-Westlock
- 2015-06-02 Letter to Sarah Hoffman, Minister of Health and Seniors
- 2015-06-02 Letter to MD of Lesser Slave River #124 Council Members
- 2015-06-02 Letter to Town of Swan Hills Council Members
- 2015-06-02 Edmonton Journal News – New Education Act delayed a year for review, says NDP Education Minister

COMMITTEE REPORTS

The following committee reports were presented:

- ADLC/Vista Virtual School Commencement Ceremony
- ASBA Spring General Meeting

- Administrators Meeting
- PSBAA Spring General Assembly/Meeting
- Policy Committee Meeting
- Westlock Elementary School Council Meeting
- Public Relations Committee

Reschedule Regular Board Meeting from August 19, 2015 to August 25, 2015 6505/06/15	Moved by Trustee Hoffart that the August 19, 2015 Regular Board meeting be moved to August 25, 2015.	Carried
August 2015 PSBC Meeting 6506/06/15	Moved by Trustee Comeau that if Trustees did not attend the Public School Boards' Association of Alberta (PSBAA) Spring General Meeting, and are not the representative or the alternate for the Public School Boards' Council (PSBC), they can attend the August PSBC meeting without accessing their individual PD fund.	Carried
In Camera Session 6507/06/15 5:35 p.m.	Moved by Trustee Lefebvre that the meeting convene as an In Camera session to discuss the following: <ul style="list-style-type: none"> - Non-Union Support Staff/Contractor discussions committee report - land, legal, labour. <p>Sheri Watson left the meeting at 6:00 p.m. due to pecuniary interest. Sheri Watson returned to the meeting at 6:13 p.m.</p>	Carried
6508/06/15 6:30 p.m.	Moved by Trustee Hoffart that the meeting reconvene as a Regular Meeting.	Carried
2015-2016 Non- Union Support Staff Salaries and Benefits	On January 27, 2015 the Non Union Salary and Benefit Talks Committee heard requests from various non-union support staff groups. The Committee presented the requests, relevant data, and their recommendations to the Board during the In Camera session.	
6509/06/15	Moved by Trustee Comeau that the Board adopt the 2015-2016 Non-Union Support Staff Employment Conditions Handbook as recommended and presented, inclusive of a 2% general salary increase, an increase to the Health Spending Account from \$420 to \$660 per year, and increasing the employer share of health benefits from 95% to 97%.	Carried
2015-2016 Contractor Rates	On January 27, 2015 the Non Union Salary and Benefit Talks Committee heard requests on behalf of various contractors. The Committee presented the requests, relevant data, and their recommendations to the Board during the In Camera session. Trustee Watson left the meeting at 6:31 p.m. due to pecuniary interest.	
6510/06/15	Moved by Trustee Bokenfohr that the Board adopt the 2015-2016 Contractor rates for contract bus operators, contract caretakers, and contract grass cutters, inclusive of a 2% general increase, as recommended and presented.	Carried
Adjournment	Trustee Watson returned to the meeting at 6:32 pm. Chair Webster declared the meeting adjourned at 6:32 p.m.	

 Board Chair

 Secretary Treasurer