

Staff Expense Claim

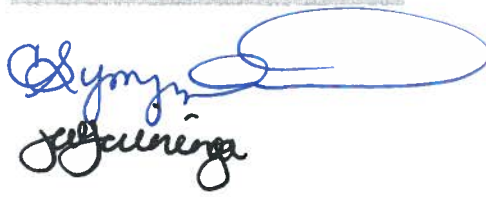
F3-08-A
Revised January 19, 2015

NAME: Colleen Symyrozum-Watt

LOCATION: Regional Office

DATE DD-MON- YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL DISTANCE (KM)	PER KM RATE \$ 0.50	MEALS SELECT Breakfast Lunch or Supper	MEALS B-10.00 L-15.00 S-25.00	MISC EXPENSES DESCRIPTION (Accommodation, Taxi, Parking, etc.)	AMOUNT	EXPENSE TOTAL
Travel											
2-Sep-15	place	place	Evaluation Meeting		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
8-Sep-15	place	place	ADLC Meeting		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
14-Sep-15	place	place	Assistant Superintendent Mtg		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
21-Sep-15	place	place	ADLC School Visit		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
25-Sep-15	place	place	CASS Zone 2/3 Meeting		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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Total					0	\$ -		\$ 50.00		\$ -	\$ 50.00

Budget Code: _____



DEDUCTIONS: (Please specify)

Total for ACCT Pay \$ 50.00

TOTAL DEDUCTIONS: \$ -
TOTAL EXPENSE CLAIM: \$ 50.00

Staff Expense Claim

F3-08-A
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NAME: Colleen Symyrozum-Watt

LOCATION: Regional Office

DATE DD-MON-YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL	PER KM RATE	MEALS SELECT	MEALS	MISC EXPENSES DESCRIPTION (Accommodation, Taxi, Parking, etc.)	AMOUNT	EXPENSE TOTAL
					DISTANCE (KM)	\$ 0.50	Breakfast Lunch or Supper	B-10.00 L-15.00 S-25.00			
Travel											
7-Oct-15	place	place	FNMI Conference		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
8-Oct-15	place	place	FNMI Conference		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
9-Oct-15	place	place	FNMI Conference		-	\$ -	Lunch	\$ 15.00		\$ -	\$ 15.00
13-Oct-15	place	place	School Meeting		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
20-Oct-15	place	place	PSBA		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
21-Oct-15	place	place	PSBA		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
29-Oct-15	place	place	Consultation with Minister		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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Total					0	\$ -		\$ 100.00		\$ -	\$ 100.00

DEDUCTIONS: (Please specify)

Amount
\$ -
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\$ -
\$ 100.00

Total for ACCT Pay

TOTAL DEDUCTIONS:
TOTAL EXPENSE CLAIM:

\$ -	
\$ -	
\$ -	
\$ -	\$ 100.00

Budget Code: _____



Staff Expense Claim

F3-08-A
Revised January 19, 2015

NAME: Colleen Symyrozum-Watt

LOCATION: Regional Office

DATE DD-MON-YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL	PER KM RATE	MEALS SELECT	MEALS	MISC EXPENSES	AMOUNT	EXPENSE TOTAL
					DISTANCE (KM)	\$ 0.50	Breakfast Lunch or Supper	B-10.00 L-15.00 S-25.00	DESCRIPTION (Accommodation, Taxi, Parking, etc.)		
Travel											
2-Nov-15	place	place	CASS Board of Directors		-	\$ -	Breakfast	\$ 10.00		\$ -	\$ 10.00
20-Nov-15	Barrhead	Edmonton	DM Dialogue on Teaching		234	\$ 117.00	Breakfast	\$ 10.00		\$ -	\$ 127.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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Total					0	\$ -		\$ -		\$ -	\$ 137.00

Budget Code: _____

DEDUCTIONS: (Please specify)

Amount
\$ -
\$ -
\$ -
\$ 137.00

Total for ACCT Pay

TOTAL DEDUCTIONS:
TOTAL EXPENSE CLAIM:

\$ -
\$ 137.00

Staff Expense Claim

F3-08-A

Revised January 19, 2015

NAME: Colleen Symyrozum-Watt

LOCATION: Regional Office

DATE DD-MON- YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL	PER KM	MEALS SELECT	MEALS	MISC EXPENSES	AMOUNT	EXPENSE TOTAL
					DISTANCE (KM)	\$ 0.50	Breakfast Lunch or Supper	B-10.00 L-15.00 S-25.00	DESCRIPTION (Accommodation, Taxi, Parking, etc.)		
Travel											
10-Dec-15	place	place	4 Partners Meeting		-	\$ -	breakfast	\$ 10.00		\$ -	\$ 10.00
16-Dec-15	Barrhead	Edmonton	ADM Meeting Edmonton		234	\$ 117.00	supper	\$ 25.00		\$ -	\$ 142.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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	place	place			-	\$ -		\$ -		\$ -	\$ -
Enter Other Travel Here (to wrap text in the large field below, enter data, hit enter, return to field, then go to menu bar above where your data shows, and hit											
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Total					0	\$ -		\$ -		\$ -	\$ 152.00

Budget Code:

DEDUCTIONS: (Please specify)	Amount
	\$ -
	\$ -
	\$ -
Total for ACCT Pay	\$ 152.00
TOTAL DEDUCTIONS:	\$ -
TOTAL EXPENSE CLAIM:	\$ 152.00

Staff Expense Claim

Staff Expense Claim											
NAME: Colleen Symyozum-Watt				LOCATION: Regional Services							
DATE DD-MON- YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL DISTANCE (KM)	PER KM RATE \$ 0.50	MEALS SELECT Breakfast Lunch or Supper	MEALS B-10.00 L-15.00 S-25.00	MISC EXPENSES DESCRIPTION (Accommodation, Taxi, Parking, etc.)		AMOUNT
Travel											
6-Jan-16	place	place	ADLC Meeting - Edmonton		-	\$ -	Lunch	\$ 15.00			\$ -
11-Jan-16	place	place	FNMI Planning Session		-	\$ -	Lunch	\$ 15.00			\$ -
15-Jan-16	place	place	Principal Meeting		-	\$ -	Breakfast	\$ 10.00			\$ -
01-19-16	place	place	Principal Evaluation		-	\$ -	Breakfast	\$ 10.00			\$ -
	place	place			-	\$ -		\$ -			\$ -
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Enter Other Travel Here (to wrap text in the large field below, enter data, hit enter, return to field, then go to menu bar above where your data shows, and hit											
29-Jan-16	Meeting Supplies				-	\$ -		\$ -			\$ 19.88
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Total					0	\$ -		\$ 50.00			\$ 19.88
DEDUCTIONS: (Please specify)											Amount
Budget Code:											\$ -
											\$ -
Total for ACCT Pay											\$ 69.88
TOTAL DEDUCTIONS:											\$ -
TOTAL EXPENSE CLAIM:											

Colleen Symyozum-Watt

Staff Expense Claim

F3-08-A

Revised January 19, 2015

NAME: Colleen Symyrozum-Watt

LOCATION: Regional Services

DATE DD-MON-YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL DISTANCE (KM)	PER KM RATE \$ 0.50	MEALS SELECT Breakfast Lunch or Supper	MEALS B-10.00 L-15.00 S-25.00	MISC EXPENSES DESCRIPTION (Accommodation, Taxi, Parking, etc.)	AMOUNT	EXPENSE TOTAL
Travel											
3-Feb-16	place	place	Meeting with Ministry		-	\$ -	Lunch	\$ 15.00		\$ -	\$ 15.00
18-Feb-16	place	place	Attendance Area Review Consultation Meeting		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
22-Feb-16	place	place	ADLC Meeting Edmonton		-	\$ -	Lunch	\$ 15.00		\$ -	\$ 15.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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Enter Other Travel Here (to wrap text in the large field below, enter data, hit enter, return to field, then go to menu bar above where your data shows, and hit											
9-Feb-16	Fuel									\$ 49.37	\$ 49.37
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Total					0	\$ -		\$ 55.00		\$ 49.37	\$ 104.37

DEDUCTIONS: (Please specify)

Amount
\$ -
\$ -
\$ -
\$ 104.37
\$ -

Total for ACCT Pay

TOTAL DEDUCTIONS:

TOTAL EXPENSE CLAIM:

Budget Code: _____

Employee Signature: _____

Supervisor Signature: _____

\$ 104.37

Staff Expense Claim


F3-08-A
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NAME: Colleen Symyrozum-Watt

LOCATION: Regional Services

DATE DD-MON- YR	PLACE OF ORIGIN	PLACE OF VISIT	FUNCTION	AUTH INITIALS	TRAVEL	PER KM	MEALS	MEALS	MISC EXPENSES	AMOUNT	EXPENSE TOTAL
					DISTANCE (KM)	RATE \$ 0.50	SELECT Breakfast Lunch or Supper	B-10.00 L-15.00 S-25.00	DESCRIPTION (Accommodation, Taxi, Parking, etc.)		
Travel											
9-Mar-16	place	place	CASS Meeting		-	\$ -	Supper	\$ 25.00		\$ -	\$ 25.00
11-Mar-16	place	place	CASS Meeting		-	\$ -	Lunch	\$ 15.00		\$ -	\$ 15.00
18-Mar-16	place	place	ADLC Meeting		-	\$ -	Lunch	\$ 15.00		\$ -	\$ 15.00
	place	place			-	\$ -		\$ -		\$ -	\$ -
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Enter Other Travel Here (to wrap text in the large field below, enter data, hit enter, return to field, then go to menu bar above where your data shows, and hit											
7-Mar-16	Fuel				-	\$ -		\$ -		\$ 69.00	\$ 69.00
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Total					0	\$ -		\$ 55.00		\$ 69.00	\$ 124.00

Budget Code: _____

Employee Signature: 

Supervisor Signature: 

DEDUCTIONS: (Please specify)	Amount
_____	\$ -
_____	\$ -
_____	\$ -
Total for ACCT Pay	\$ 124.00
TOTAL DEDUCTIONS:	\$ -
TOTAL EXPENSE CLAIM:	\$ 124.00