

Month

EE #12969

KIM WEBSTER

Legend			
Date	Location	Event Code	Event Description
month day, year			
2-Feb-16	Barrhead	P	Student Voice Day
4-Feb-16	Edmonton	C	PSBC
5-Feb-16	Edmonton	c	PSBC
6-Feb-16	Edmonton	c	PSBC
10-Feb-16	Barrhead	B	Board Meeting
16-Feb-16	Barrhead	P	Administrators Planning
17-Feb-16	Barrhead	B	Inclusive Ed Policy Framework Input
17-Feb-16	Barrhead	B	Google Training
17-Feb-16	Barrhead	M	Community Consultation for Transfer Bus
18-Feb-16	Westlock	M	Community Consultation for Transfer Bus
24-Feb-16	Edmonton	C	TEBA (Teacher Employers Bargaining Association)
Monthly			
SUBTOTALS			

PAYROLL	
Trustee Honorarium Rates	PAYROLL TOTAL
< 4 hours = \$98 < 4hrs / 8 hrs = \$194 > 8 hrs = \$294	
98.00	98.00
196.00	196.00
196.00	196.00
196.00	196.00
196.00	196.00
196.00	196.00
196.00	196.00
98.00	98.00
98.00	98.00
98.00	98.00
98.00	98.00
98.00	98.00
294.00	294.00
1666.00	1,666.00
CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	\$ 2,107.00

ACCOUNTS PAYABLE													
TRAVEL		MEALS		MISCELLANEOUS EXPENSES									
Distance (KM)	Dist @ \$ per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT								
					EXPENSE TOTAL								
19.80	9.90				9.90								
262.00	131.00				131.00								
		25.00			25.00								
19.80	9.90				9.90								
19.80	9.90				9.90								
19.80	9.90				9.90								
					-								
					-								
106.00	53.00				53.00								
262.00	131.00				131.00								
					-								
					-								
					-								
					-								
					-								
					-								
					-								
					-								
					-								
				cell phone reimbursement	20.00								
				Hi Speed Internet Connection	62.95								
					20.00								
					62.95								
					462.55								
	354.60	25.00			82.95								
					462.55								
<table border="1"> <thead> <tr> <th colspan="2">DEDUCTIONS</th> </tr> <tr> <th>Specify</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>						DEDUCTIONS		Specify	Amount				
DEDUCTIONS													
Specify	Amount												
ACCOUNTS PAYABLE TOTAL					\$ 462.55								

Please e-mail your completed claim by the first day of the new month to:
 Veronica Lindquist, Payroll Administrator
 Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH \$ 2,569.55

Trustee claims are made in accordance with Board Policy P7-10

