Month			September	EE # [redacted]	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date month day, year	Location	Event Code	Event Description		PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
sept 8/16	Barrhead		Board Review	196.00	196.00	90.00	45.00					45.00
Sept 13/16	Westlock		R.F. Staples Citizenship Award Presentation	98.00	98.00		-					-
Sept 14/16	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Sept 21/16	Westlock		Westlock Elementary SAC	98.00	98.00		-					-
Sept 26/16	Barrhead		ADLC Advocacy Committee	98.00	98.00	90.00	45.00					45.00
Sept 27/16	Edmonton		ASBA Issues Forum	196.00	196.00	170.00	85.00			Taxi Cab ride	19.00	104.00
Sept 27/16	Westlock		R. F. Staples SAC	98.00	98.00		-					-
Sept 28/16	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			HI Speed Internet Connection	43.00	43.00
	SUBTOTALS			1176.00	1,176.00		265.00	-			82.00	347.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 1,617.00

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 347.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,964.00

Trustee claims are made in accordance with Board Policy P7-10

Month			October	EE # [redacted]	JAN HOFFART

		Legend	
Date (month day, year)	Location	Event Code	Event Description

PAYROLL

Trustee Honorarium Rates
< 4 hours = $98
<> 4hrs / 8 hrs = $196
> 8 hrs = $294

ACCOUNTS PAYABLE

Date (month day, year)	Location	Event Code	Event Description	Trustee Honorarium Rates	PAYROLL TOTAL	TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	MEALS Desc B,L,S	MISCELLANEOUS EXPENSES (Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment)	AMOUNT	EXPENSE TOTAL
Oct 6/16	Barrhead		Superintendent's review	196.00	196.00	90.00	45.00					45.00
Oct 12/16	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Oct 18/16	Edmonton		Travel to PSBAA	98.00	98.00	85.00	42.50					42.50
Oct 19/16	Edmonton		PSBAA	196.00	196.00		-					-
Oct 20/16	Edmonton		PSBAA	196.00	196.00		-					-
Oct 21/16	Edmonton		PSBAA	196.00	196.00	85.00	42.50					42.50
Oct 25/16	Westlock		R. F. Staples SAC	98.00	98.00		-					-
Oct 26/16	Swan Hills		Board Meeting	294.00	294.00		-					-
Oct 31/16	Barrhead		Policy Committee Meeting	98.00	98.00	90.00	45.00					45.00
Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			1,568.00	1,568.00		220.00	-			63.00	283.00

CHAIRMAN'S ALLOWANCE

STIPEND 441.00

PAYROLL TOTAL $ 2,009.00

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 283.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,292.00

Trustee claims are made in accordance with Board Policy P7-10

Month	November			EE #1[redacted]	JAN HOFFART

Legend

Date (month day, year)	Location	Event Code	Event Description	PAYROLL (Trustee Honoraria Rates: < 4 hours = $98; <> 4hrs / 8 hrs = $196; ≥ 8 hrs = $294)	PAYROLL TOTAL	TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	MEALS Desc B,L,S	MISCELLANEOUS EXPENSES (Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment)	AMOUNT	EXPENSE TOTAL
Nov 8/16	Barrhead		Council of School Councils	98.00	98.00	90.00	45.00					45.00
Nov 9/16	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Nov 10/16	Westlock		R. F. Staples Citizenship Award	98.00	98.00		-					-
Nov 14/16	Barrhead		Staff Recognition Luncheon	98.00	98.00	90.00	45.00					45.00
Nov 16/16	Westlock		SRO meeting	98.00	98.00		-					-
Nov 17/16	Westlock		Exemplary Teacher Award - Susan Bowsfield		-		-					-
Nov 17/16	Westlock		WES SAC	98.00	98.00		-					-
Nov 18/16	Edmonton		PSBC	98.00	98.00	85.00	42.50					42.50
Nov 19/16	Edmonton		PSBC	196.00	196.00		-					-
Nov 20/16	Edmonton		Rural Board meeting - Buffalo Trail	98.00	98.00		-					-
Nov 20/16	Edmonton		ASBA FGM	98.00	98.00		-					-
Nov 21/16	Edmonton		ASBA FGM	196.00	196.00		-					-
Nov 22/16	Edmonton		ASBA FGM	196.00	196.00		-			Rode home with Jackie		-
Nov 23/16	Edmonton		Board Meeting	294.00	294.00	90.00	45.00					45.00
Nov 25/16	Edmonton		ASBA Zone 2/3 meeting	196.00	196.00		-			Rode with Jackie		-
Nov 30/16	Barrhead		Board Planning	196.00	196.00		-					-
					-		-					-
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			2254.00	2,254.00		222.50	-			63.00	285.50

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 2,695.00

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 285.50

GRAND TOTAL FOR MONTH $ 2,980.50

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

Trustee claims are made in accordance with Board Policy P7-10

Month			December	EE #	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date month day, year	Location	Event Code	Event Description		PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Dec 14/16	Westlock		Board Meeting	196.00	196.00		-					-
Dec. 20/16	Barrhead		Meeting with MLA, video preparation	98.00	98.00		-					-
Dec 21/16	Westlock		PSBAA student voice google meeting	98.00	98.00		-					-
Dec. 13/16	Westlock		Christmas concert		-		-			N/C		-
Dec. 13/16	Westlock		Community Garden Meeting		-		-			N/C		-
					-		-					-
Nov. 19/16	Edmonton		PSBC meeting		-		-	25.00		Supper		25.00
Nov. 20/16	Edmonton		ASBA meeting		-		-	15.00		Lunch		15.00
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			392.00	392.00		-	40.00			63.00	103.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 833.00

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 103.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 936.00

Trustee claims are made in accordance with Board Policy P7-10

Month			January, 2017	EE #[redacted]	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date month day, year	Location	Event Code	Event Description		PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Jan 3/17	Barrhead		Agenda Planning	98.00	98.00	90.00	45.00					45.00
Jan 10/17	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Jan 16/17	Edmonton		Meeting with Minister of Education	196.00	196.00		-			snacks	31.58	31.58
Jan 17/17	Westlock		R. F. Staples SAC	98.00	98.00		-					-
Jan 19/17	Edmonton		ASBA Bargaining Boot Camp	294.00	294.00		-					-
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			882.00	882.00		90.00	-			94.58	184.58

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 1,323.00

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 184.58

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,507.58

Trustee claims are made in accordance with Board Policy P7-10

Month			February	EE #	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date month day, year	**Location**	Event Code	**Event Description**		**PAYROLL TOTAL**	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	**AMOUNT**	**EXPENSE TOTAL**
Feb 7/17	Barrhead		Policy Committee meeting	98.00	98.00	90.00	45.00					45.00
Feb 8/17	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Feb 9/17	Edmonton		PSBC Meeting	98.00	98.00	85.00	42.50					42.50
Feb 10/17	Edmonton		PSBC Meeting	196.00	196.00		-	25.00				25.00
Feb 11/17	Edmonton		PSBC Meeting	98.00	98.00	85.00	42.50					42.50
Feb 13/17	Westlock		Policy committee meeting - Handbook	98.00	98.00		-					-
Feb 15/17	Westlock		CONEX/WES Long Service Awards	98.00	98.00		-					-
Feb 16/17	Barrhead		Interview with MNP	98.00	98.00	90.00	45.00					45.00
Feb 21/17	Barrhead		Administrator's Planning Meeting	196.00	196.00	90.00	45.00					45.00
Feb 22/17	Neerlandia		Board Meeting	196.00	196.00	120.00	60.00					60.00
Feb23/17	Barrhead		Expulsion Hearing	98.00	98.00	90.00	45.00					45.00
Feb 24/17	Westlock		Electoral Boundaries Review/Policy Meeting-Handbook	196.00	196.00		-					-
Feb 28/17	Barrhead		ADLC long service awards/Admin mtg/Board mtg	294.00	294.00	90.00	45.00					45.00
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			1960.00	1,960.00		415.00	25.00			63.00	503.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 2,401.00**

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 503.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,904.00

Trustee claims are made in accordance with Board Policy P7-10

Month			March	EE #	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date month day, year	**Location**	Event Code	**Event Description**		**PAYROLL TOTAL**	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	**AMOUNT**	**EXPENSE TOTAL**
Mar 5/17	Edmonton		Rural Ed Symposium	98.00	98.00	85.00	42.50					42.50
Mar 6/17	Edmonton		Rural Ed Symposium	196.00	196.00		-					-
Mar 7/17	Edmonton		Rural Ed Symposium	196.00	196.00	85.00	42.50					42.50
Mar 8/17	Barrhead		Board Meeting	294.00	294.00	90.00	45.00					45.00
Mar 10/17	Barrhead		Policy Committee Meeting	98.00	98.00	90.00	45.00					45.00
Mar 14/17	Barrhead		Board Planning	294.00	294.00	90.00	45.00					45.00
Mar 15/17	Westlock		CONEX and Pembina Lodge	196.00	196.00		-					-
Mar 20/17	Barrhead		Board Planning	294.00	294.00	90.00	45.00					45.00
Mar 22/	Barrhead		Board Meeting	196.00	196.00	90.00	45.00					45.00
Mar 21/17	Westlock		R. F SAC	98.00	98.00		-					-
Mar 23/17	Westlock		WES SAC	98.00	98.00		-					-
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			2058.00	2,058.00		310.00	-			63.00	373.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 2,499.00**

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 373.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,872.00

Trustee claims are made in accordance with Board Policy P7-10

Month			April	EE #	JAN HOFFART

		Legend		PAYROLL		ACCOUNTS PAYABLE						
				Trustee Honorarium Rates		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date	Location	Event Code	Event Description	< 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294	PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
month day, year												
Apr 3/17	Westlock		Student Voice Google Hangout	98.00	98.00		-					-
Apr 4/17	Barrhead		Agenda Planning	98.00	98.00	90.00	45.00					45.00
Apr 6/17	Edmonton		PSBC	98.00	98.00	85.00	42.50					42.50
Apr 7/17	Edmonton		PSBC	196.00	196.00		-	25.00				25.00
Apr 8/17	Edmonton		PSBC	98.00	98.00	85.00	42.50					42.50
Apr 12/17	Barrhead		Board Meeting	294.00	294.00	90.00	45.00			Provided Snacks - Receipt handed in	16.26	61.26
Apr 19/17	Westlock		CONEX	98.00	98.00		-					-
Apr 25/17	Westlock		Meeting with Municipal Partners	98.00	98.00		-					-
Apr 26/17	Barrhead		Board Meeting	294.00	294.00	90.00	45.00					45.00
Apr 28/17	Edmonton		ASBA Zone 2/3	196.00	196.00		-					-
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Monthly					-		-			Cell Phone Refund	20.00	20.00
Monthly					-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS			1568.00	1,568.00		220.00	25.00			79.26	324.26

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 2,009.00**

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 324.26**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,333.26

Trustee claims are made in accordance with Board Policy P7-10

Month	May	

EE #

JAN HOFFART

Date (month day, year)	Location	Event Description	PAYROLL: Trustee Honorarium Rates (< 4 hours = $98; <> 4hrs / 8 hrs = $196; > 8 hrs = $294)	PAYROLL TOTAL	ACCOUNTS PAYABLE: TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS (B - 10.00, L - 15.00, S - 25.00)	MEALS Desc B,L,S	MISCELLANEOUS EXPENSES (Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment)	AMOUNT	EXPENSE TOTAL
1-May-17	Barrhead	Meeting with Jim Gibbons	98.00	98.00	90.00	45.00					45.00
May 2/17	Barrhead	Teacher Hearing	98.00	98.00	90.00	45.00					45.00
May 2/17	Barrhead	Council of School Councils	98.00	98.00		-					-
May 5/17	Barrhead	Board Planning	294.00	294.00	90.00	45.00					45.00
May 10/17	Barrhead	Board Meeting	294.00	294.00	90.00	45.00					45.00
May 9/17	Westlock	R. F. Staples SAC	98.00	98.00		-					-
May 17/17	Westlock	CONEX meeting	98.00	98.00		-					-
May 24/17	Barrhead	Board Meeting	294.00	294.00	90.00	45.00					45.00
May 26/17	Barrhead	Principal Interviews/Zone 2/3 meeting	98.00	98.00	251.00	125.50	15.00				140.50
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Monthly				-		-			Cell Phone Refund	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		1470.00	1,470.00		350.50	15.00			60.00	425.50

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 1,911.00**

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 425.50**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,336.50

Trustee claims are made in accordance with Board Policy P7-10

Month		June

EE #

JAN HOFFART

Date (month day, year)	Location	Event Description	PAYROLL: Trustee Honorarium Rates (< 4 hours = $98; <> 4hrs / 8 hrs = $196; > 8 hrs = $294)	PAYROLL TOTAL	ACCOUNTS PAYABLE: TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS (B - 10.00, L - 15.00, S - 25.00)	MEALS Desc (B,L,S)	MISCELLANEOUS EXPENSES: Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
June 2/17	Red Deer	PSBAA	98.00	98.00		-			Car pooled		-
June 3/17	Red Deer	PSBAA	294.00	294.00		-					-
4-Jun-17	Red Deer	PSBAA, Short list mtg, Rural Ed mtg ASBA	196.00	196.00		-	25.00				25.00
June 5/17	Red Deer	ASBA SGM	294.00	294.00		-					-
June 6/17	Red Deer	ASBA SGM	294.00	294.00		-					-
June 7/17	Barrhead	Policy Committee Meeting	196.00	196.00	90.00	45.00					45.00
June 8/17	Barrhead	Board Planning	196.00	196.00	90.00	45.00					45.00
June 8/17	Westlock	WES SAC	98.00	98.00		-					-
June 13/17	Westlock	Superintendent Interviews	196.00	196.00		-					-
June 14/17	Barrhead	Board Meeting	294.00	294.00	90.00	45.00					45.00
June 16/17	Barrhead	Policy Committee Meeting	98.00	98.00	90.00	45.00					45.00
27-Jun-17	Barrhead	Board Planning	98.00	98.00	90.00	45.00					45.00
June 27/17	Westlock	Citizenship Award		-		-					-
June 28/17	Barrhead	Board Meeting	294.00	294.00	90.00	45.00					45.00
				-		-					-
				-		-					-
				-		-					-
				-		-					-
				-		-					-
				-		-					-
Monthly				-		-			Cell Phone Refund	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		2646.00	2,646.00		270.00	25.00			60.00	355.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 3,087.00**

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 355.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 3,442.00

Trustee claims are made in accordance with Board Policy P7-10

Month		July	[redacted]	JAN HOFFART

Date (month day, year)	Location	Event Description	PAYROLL: Trustee Honorarium Rates (< 4 hours = $98; <> 4hrs / 8 hrs = $196; > 8 hrs = $294)	PAYROLL TOTAL	ACCOUNTS PAYABLE: TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS (B - 10.00, L - 15.00, S - 25.00)	MEALS Desc (B,L,S)	MISCELLANEOUS EXPENSES (Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment)	AMOUNT	EXPENSE TOTAL
July 10/17	Barrhead	Special Meeting	294.00	294.00	90.00	45.00					45.00
July 31/17	Barrhead	Special Meeting	196.00	196.00	90.00	45.00					45.00
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Monthly				-		-			Cell Phone Refund	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		490.00	490.00		90.00	-			60.00	150.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 931.00

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 150.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,081.00

Trustee claims are made in accordance with Board Policy P7-10

Month		August	EE # [redacted]	JAN HOFFART

Date month day, year	Location	Event Description	PAYROLL Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294	PAYROLL TOTAL	ACCOUNTS PAYABLE TRAVEL Distance (KM)	Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	MISCELLANEOUS EXPENSES Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Aug 17/17	Lac La Biche	PSBC	98.00	98.00		-			Used the Division Van		-
Aug 18/17	Lac La Biche	PSBC	196.00	196.00		-					-
Aug 19/17	Lac La Biche	PSBC	98.00	98.00		-					-
Aug 22/17	Barrhead	Lunch with Novice Teachers/Transportation Recognition	98.00	98.00	90.00	45.00					45.00
Aug 23/17	Barrhead	Meeting with Principals/Admin	98.00	98.00	90.00	45.00					45.00
Aug 28/17	Barrhead	Board Meeting	196.00	196.00	90.00	45.00					45.00
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Monthly				-		-			Cell Phone Refund	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		784.00	784.00		135.00	-			60.00	195.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	**$ 1,225.00**

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 195.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,420.00

Trustee claims are made in accordance with Board Policy P7-10