

Regular Board Meeting Agenda

NOVEMBER 28, 2018

Regional Services Office, Barrhead

In camera session: After review of Board Calendar

Call to order: 9:30 a.m.

Opening Remarks

Introductions: Community Members/Trustees

Amendments to the Agenda

Adopting the Agenda

Adopting the Minutes

Appointments*

9:35 a.m. Mark Thiesen, Assistant Superintendent, Education Services – 2017-2018 Annual Education Results Report (New Business Item 1a)

11:00 a.m. Tracy Meunier, Secretary Treasurer – 2017-2018 Audited Financial Statements (New Business Item 1b)

12:00 p.m. John Shoemaker, Board External Auditor (In Camera)

1:30 p.m. Tracy Meunier, Secretary Treasurer – Fall Budget Update (PHRD and ADLC) (New Business Item 1c)

2:00 p.m. David Garbutt, Superintendent and Mark Thiesen, Assistant Superintendent, Education Services – 2019-2020 Community School Calendar (New Business Items 1d)

Business Arising

- 1) Pembina Hills Public Schools Citizenship Awards (45 minutes)
 - a) Results of Thoughtexchange
 - b) Existing Administrative Procedure 20-18 Pembina Hills Public Schools Citizenship Awards

New Business

- 1) Action Items
 - a) 2017-2018 Annual Education Results Report for Pembina Hills Public Schools (75 minutes)***
 - b) 2017-2018 Audited Financial Statements and Supporting Schedules for Pembina Hills Regional Division No. 7 and the Alberta Distance Learning Centre (90 minutes)

- i) 2017-2018 Audited Financial Statements – An Overview
 - ii) 2017-2018 PHRD Audited Financial Statements
 - iii) 2017-2018 PHRD Internal Financial Statements
 - iv) 2017-2018 ADLC Audited Financial Statements
 - v) 2017-2018 ADLC Internal Financial Statement
 - vi) 2018-11-28 Shoemaker, Viney & Friesen Management Letter - PHRD**
 - vii) 2018-11-28 Shoemaker, Viney & Friesen Management Letter - ADLC**
 - c) 2018-2019 Fall Budget Update – PHRD and ADLC (30 minutes)
 - d) 2019-2020 Community School Calendar (45 minutes)
 - e) National Field Trip request from Barrhead Composite High School to Halifax, Nova Scotia and Charlottetown, Prince Edward Island – April-May 2019 (10 minutes)
 - f) National Field Trip request from R. F. Staples Secondary School to Quebec City and Beauceville, Quebec - February 2019 (10 minutes)
 - g) Land, Legal, Labour (In Camera)
- 2) Information Items
- a) 2018-11 Alberta School Employee Benefit Plan (ASEBP) Trustees’ Report
 - b) 2018-11 Yellowhead Regional Library Board News
 - c) 2018-11-23 Division News Article – Critical bus driver shortage
 - d) Administrative Procedure 20-03 Communication Protocol

Committee Meetings attended from November 14, 2018 – November 27, 2018 (30 minutes)

- 1) Alberta School Boards Association (ASBA) Fall General Meeting – discuss if follow-up is required to explore alignment with Board Workplan and Pembina Hills partners
- 2) Alberta School Boards Association Zone 2/3
- 3) Barrhead CARES (Community Awareness Resource Education Services) Coalition
- 4) Barrhead Composite High School Council
- 5) Barrhead Composite High School Value Scoping
- 6) Eleanor Hall School Employee Long Service Awards
- 7) Program Assistant Liaison (PAL)
- 8) R. F. Staples Secondary School Council
- 9) Rural Caucus of Alberta School Boards (RCASB)
- 10) Swan Hills Community Matters
- 11) Swan Hills School Council
- 12) Teacher-Board Advisory Committee (TBAC)
- 13) Westlock CONEX (Westlock and District Community of Networking Excellence)

Question Period (at the call of the Chair)

Review of Board Calendar

Adjournment

**Appointment times on Agenda may vary*

***Restricted*

****To be distributed at meeting*