

Policy Statement

The Board's mission is to deliver an excellent education to our students so they become ethical and responsible citizens.

Pembina Hills Public Schools (PHPS) citizenship awards are designed to recognize students who make positive contributions to their school and community.

Two types of awards will be granted: ongoing Kindergarten to Grade 12 Awards (by nomination) and annual Grade 12 awards (by application).

Citizenship Award Criteria

The nomination/application must include at least three of the following criteria and contain supporting statements or examples of how the student meets those criteria:

- Demonstrates responsibility
- Helps/supports others
- Has a positive attitude
- Displays kindness to others
- Works towards goals
- Listens to others
- Is honest
- Has the courage to do what is right
- Respects others
- Shows concern for others
- Is dependable

Kindergarten to Grade 12 Ongoing Citizenship Awards

1. Nomination Process

- 1.1 A student can be nominated by a staff member, community member, or other student.
- 1.2 Nominators will complete the Nomination Form and submit it to the Board via the Executive Assistant to the Superintendent who will verify support of the application with the Principal.
- 1.3 The Board will review nominations at a Board Agenda Planning Meeting each month when a rotating trustee is scheduled to attend with the Board Chair and Vice-Chair.
- 1.4 The end date for accepting nominations for the school year will be May 10th so that the citizenship nomination process can be completed for that current school year.
- 1.5 A nomination does not automatically constitute an award being granted; therefore, nominees must not be notified of the nomination.

2. Award

2.1 The award will include a certificate and a medallion.

3. Acknowledgement and Presentations

3.1 Students receiving an award will receive a congratulatory letter (copied to the Principal) with a note that the formal presentation will be in December/January or May/June. Permission information that is required in order to post their picture and story on the website will be included with the letter.

3.2 The student's picture and story will be posted on the Division website for the month they are the award recipient.

3.3 Awards will be presented by a Trustee at school sites and can be combined with an assembly, farewell, band concert, or other event happening at the school.

3.4 In June of each year, pictures of all the students who received the Division award over the school year will be published in local newspapers in a separate edition from the Division's Exemplary Awards.

Annual Grade 12 Citizenship Awards

1. Application Process

1.1 Students will complete the PPHS Annual Grade 12 Citizenship Award Application Form and submit it to the Principal.

1.2 Each school will have a selection committee that will review the applications, in consultation with the Principal, and choose the successful recipient(s), and notify the Executive Assistant to the Superintendent at least three weeks prior to the school's annual award ceremony.

2. Award

2.1 Awards of \$500 each and a letter of congratulations will be presented to:

- One graduate of Swan Hills School
- Two graduates of Barrhead Composite High School
- Two graduates of R. F. Staples Secondary School
- Two graduates of Vista Virtual School

3. Acknowledgement and Presentations

3.1 Awards will be presented by a Trustee at the school's annual award ceremony.