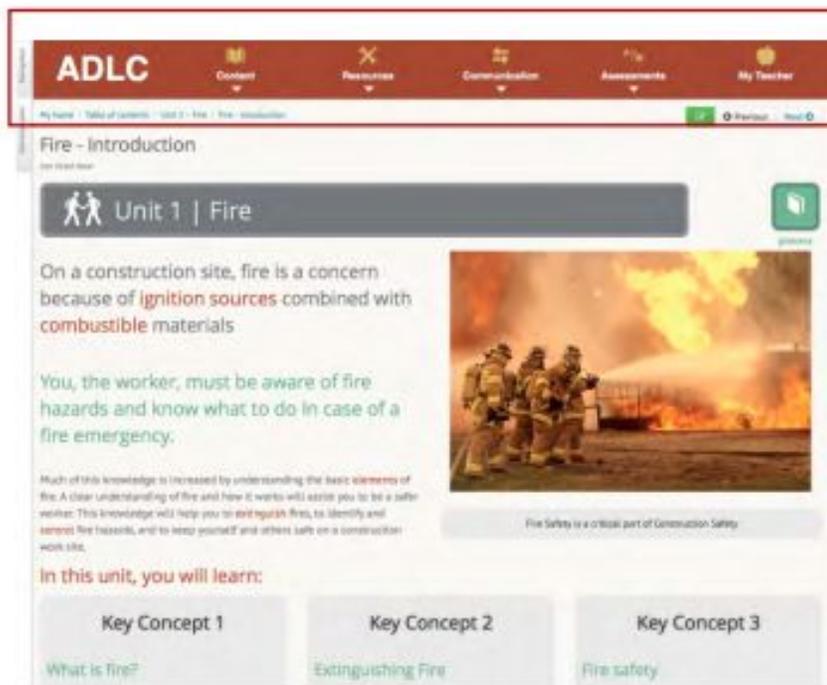


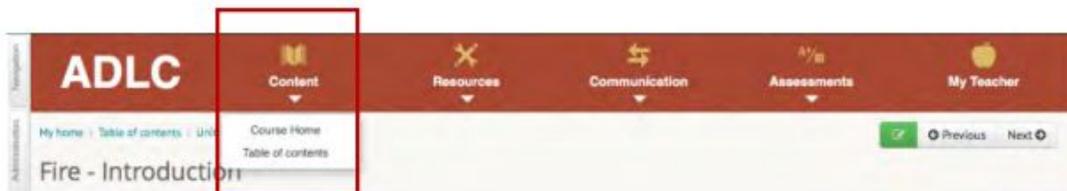
Teacher View

The menus you have access to are determined by your user role in ADLC's Learning Management System. As a Teacher Support partner, you will have access to the following menu items on the navigation bar:

- **Content**
- **Resources**
- **Communication**
- **Assessments**
- **My Teacher**



1. The **Content** menu contains the following:



- **Course Home** - the course home page
- **Table of Contents** - the course outline

2. The **Resources** menu contains the following:



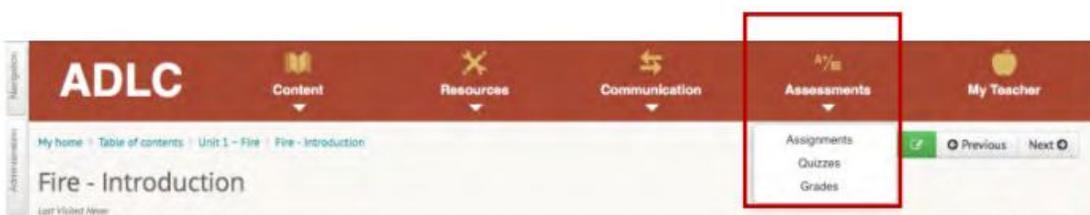
- **Calendar** - a record of site, course group and/or user events including deadlines and chat times
- **Glossary** - a list of terms and definitions from the course. Depending on your preference, you can modify these yourself or allow the class to do so. **Note:** This is an optional feature and may not be available on your navigation bar depending on the course selected
- **Private Files** - an area for uploading and managing a set of your personal files
- **Help** - a link to ADLC's help tutorials

3. The **Communication** menu contains the following:



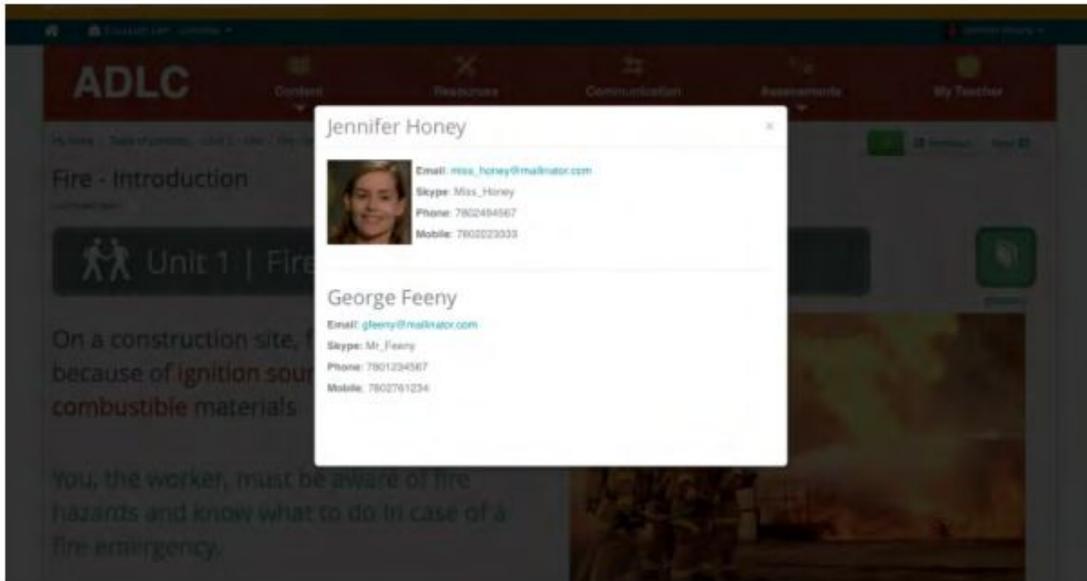
- **News** - a special forum for entering general announcements
- **Forums** - an online discussion board where you can post messages to all participants in the course. **Note:** This is an optional feature and may not be available on your navigation bar depending upon the course selected.

4. The **Assessments** menu contains the following:



- **Assignments** - an inbox where you can monitor, view, download, and grade student submissions. **Note:** This is an optional feature and may not be available on your navigation bar depending upon the course selected.
- **Quizzes** - the quiz administration page. **Note:** This is an optional feature and may not be available on your navigation bar depending upon the course selected.
- **Grades** - the grade administration page

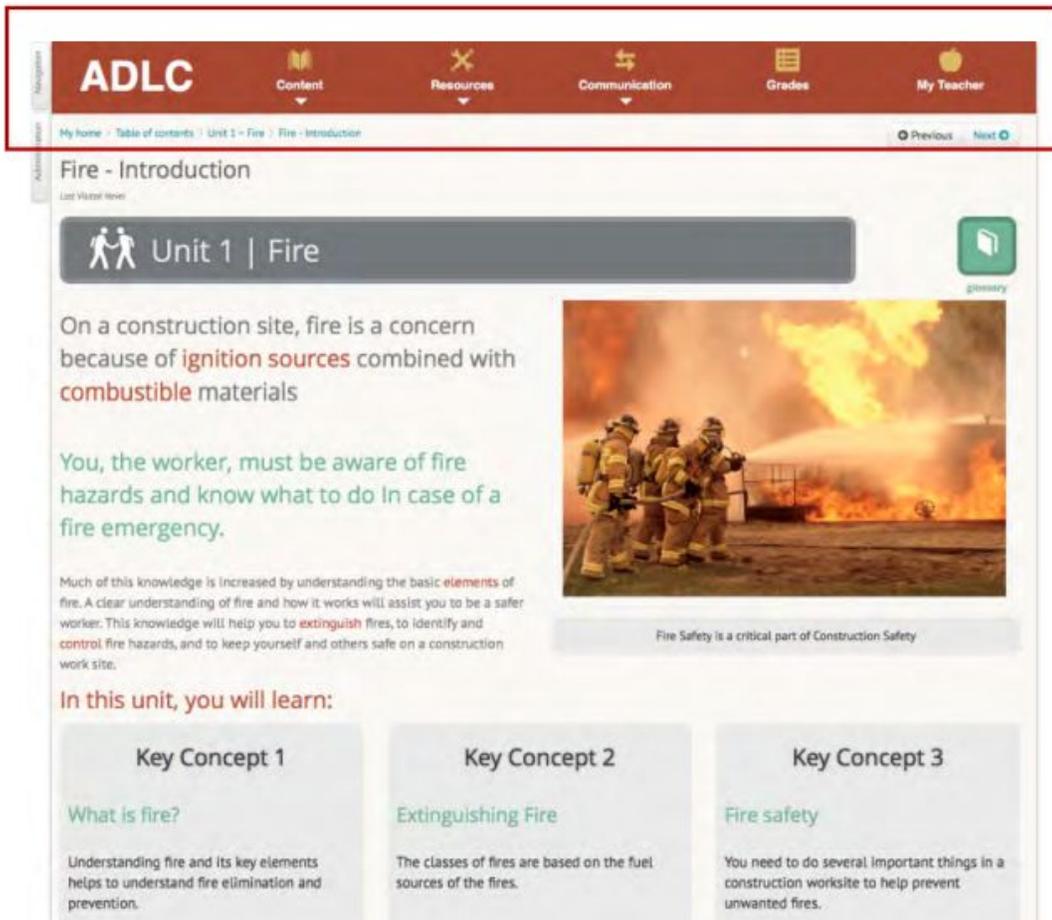
5. The **My Teacher** menu contains the contact information of the teacher(s) for the chosen course.



Student View

The menus you have access to are determined by your user role in ADLC's Learning Management System. As student, you will have access to the following menu items on the navigation bar:

- **Content**
- **Resources**
- **Communication**
- **Grades**
- **My Teacher**



The screenshot displays the ADLC Learning Management System interface. At the top, a dark red navigation bar contains the ADLC logo and five menu items: Content, Resources, Communication, Grades, and My Teacher. Below the navigation bar, the breadcrumb trail reads: My home > Table of contents > Unit 1 > Fire > Introduction. The main content area is titled 'Fire - Introduction' and features a large image of firefighters at a construction site. The text on the page discusses fire hazards and safety on construction sites. Below the main text, there are three key concepts: 'What is fire?', 'Extinguishing Fire', and 'Fire safety'.

6. The **Content** menu contains the following:



The screenshot shows the ADLC Learning Management System interface with the 'Content' menu expanded. The navigation bar is visible, and the 'Content' menu is highlighted with a red box. The expanded menu shows two options: 'Course Home' and 'Table of contents'. The breadcrumb trail and main content area are also visible.

- **Course Home** - the course home page
- **Table of Contents** - the course outline

7. The **Resources** menu contains the following:



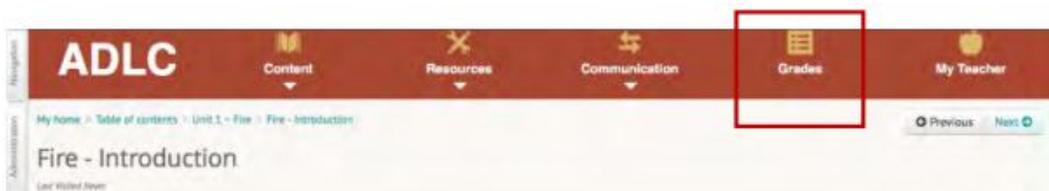
- **Calendar** - a record of site, course, group and/or user events including deadlines and chat times
- **Glossary** - a list of terms and definitions from the course. Depending on your teacher's preference, these may be modifiable only by your teacher or your class as a whole
- **Private Files** - an area for uploading and managing a set of your personal files
- **Help** - a link to ADLC's help tutorials

8. The **Communication** menu contains the following:



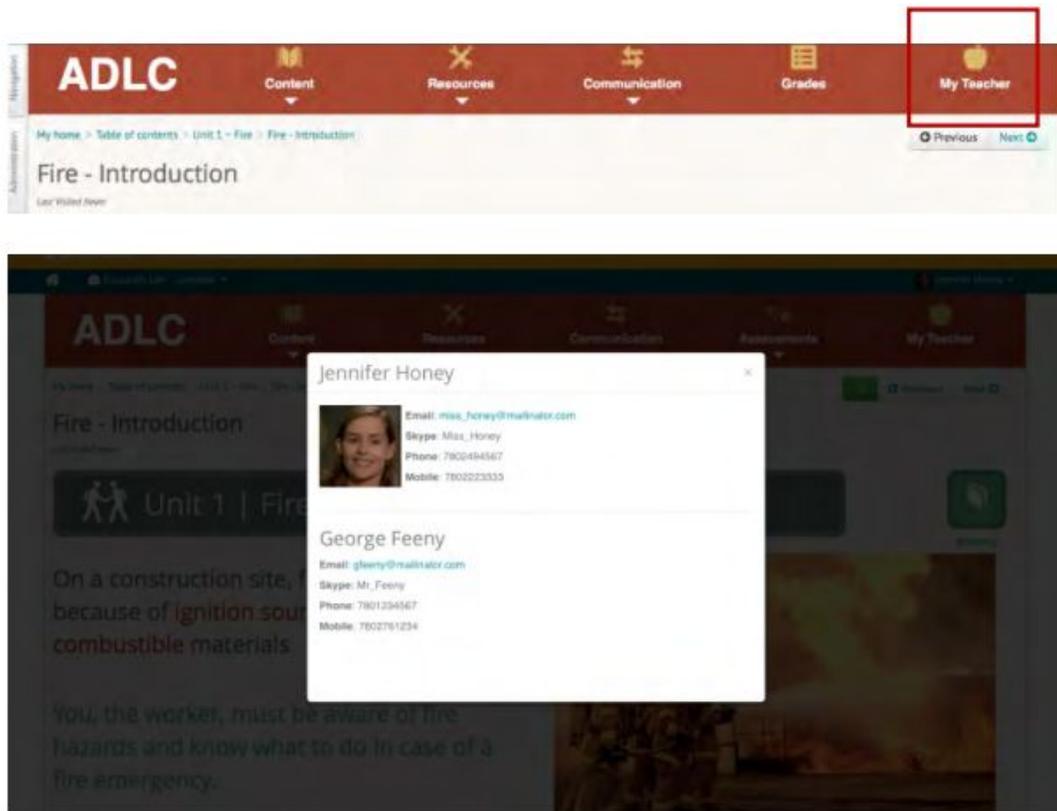
- **News** - a special forum for viewing general announcements from your teacher
- **Forums** - an online discussion board where you can post messages to all participants or a select group of participants in the course

9. The **Grades** menu displays your grades according to the grading system of your school district, which may be any combination of actual grades, percentages, or letters.



Grade Item	Calculated weight	Grade	Percentage	Feedback	Contribution to course total
Elizabeth Linn - Sandison					
Course total Weighted mean of grades					
Assignments					
Assignments total Weighted mean of grades					
Ladder Safety - Summative Assessment - Step Ladders	0.00 %				0.00 %
Ladder Safety - Summative Assessment - Extension Ladders	0.00 %				0.00 %
Career Outcomes	0.00 %				0.00 %

10. The **My Teacher** menu contains the contact information of the teacher(s) for the chosen course.



Course Navigation Tips for Students and Teachers

The **Table of Contents** is an excellent way to get to where you want to go in your course. It lists the course contents in order, so you can always pick up where you left off. In some courses, you can even track your progress with checkboxes. You can even access your **Teacher Support Getting Started** documents beneath the **Course Introduction** section.



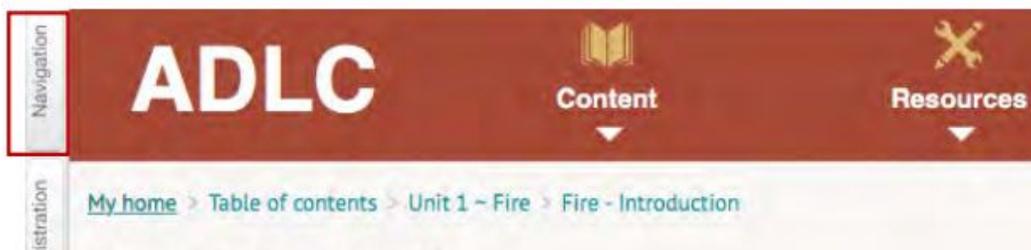
Click on any course page and you'll see more easy navigation tools. Clicking the **Next** button will take you to the next page in the course while clicking the **Previous** button will take you to the previous page.



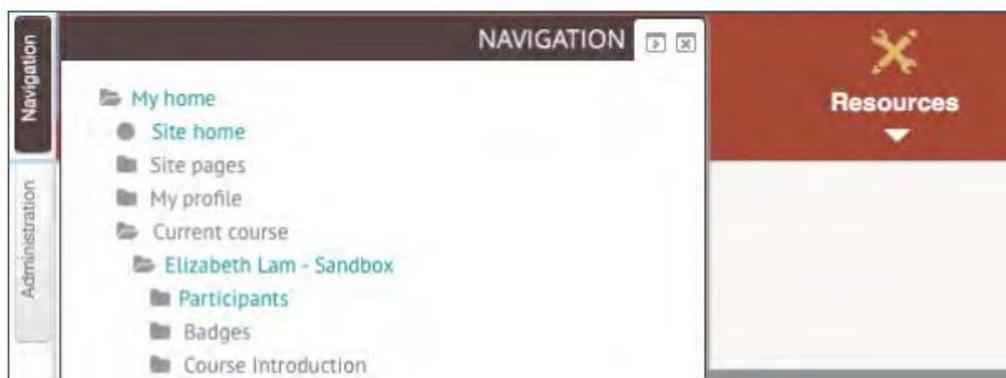
Take note of the navigation path; every page lists exactly where you are with a simple line of text under the navigation bar. It's clickable too, so you can follow these navigation path breadcrumbs to return back where you came from.



Another great way to navigate is with the **Navigation** dock button.



Click or hover over it and the entire course structure will appear, with clickable units that reveal everything that you find in the table of contents.



Questions?

Give us a call at 1-866-774-5333, ext. 5322 or email moodlesupport@adlc.ca

