

This document is intended to assist ADLC's partner Affiliation staff with understanding the 60-Day Stall Automatic Withdrawal process in ADLC's Student Information System (SIS).

Similar to the 60-Day Non-Starter Withdrawal process, we have a **60-Day Stall Automatic Withdrawal process** in place to encourage regular submission of assessments that allows students to move at a pace that is conducive to learning. It is important to encourage students to not only get started on a new course but to maintain a regular pace throughout their course.

Once a student submits work, the student will have **60 days** to submit (and have graded) their *next* assignment before they are automatically withdrawn from their course.

- During this 60-day window, the student; the school facilitator; and the teacher will receive two reminder emails:
  - On **Day 30**, 4 weeks before enrolment is withdrawn
  - On **Day 45**, 2 weeks before enrolment is withdrawn
- Each time a student submits work and it is graded, the 60-Day 'clock' is reset.
- **Reinstatement** - A student's course may be reinstated for a period of 10 days to submit an assignment. If a student does not submit (and have graded) an assignment within this period, they will be again withdrawn from the course. Reinstatements are discussed with the student's ADLC teacher and completed by Affiliation Super Users with approval from the student's principal.

### How can Affiliation Super Users see projected stall withdrawal dates?

Two ways:

- After selecting a particular student, In the **Current Enrollments** page (left menu) there is a field called *Projected Stall Drop Date* that will list the withdrawal date.

The screenshot shows the 'Current Enrollments' page in the SIS. The table below represents the data shown in the interface:

Select	Actions/Flags	Section	LMS	Harker	Original Harker on Vacation	Affiliation	Start	End	Entry	Grade	Assignments	Weeks	Teacher	School	Course Code	Lesson Labels	Last Activity	Projected Stall Drop Date	Delivery Method
<input type="checkbox"/>		Spanish Language And Culture 10-3Y (5 cr) - OL (2018) - Key 155760 [155760]	MOODLE		No		2018-01-22	2019-06-30	2018-01-22	93.92	26 of 41	52		ADLC	SPN1345	Print	2018-06-18	2019-05-03	ONLINE

- Viewing a list of students at once - on the **Enrollments** tab, select **Filter Stalled Enrollments** page.

Listing funded enrollments that will be dropped within 60 days of inactivity

Select	Student	Section	Marker	Affiliation	Start Date	End Date	Grade	Last Activity	Expiration	Stall Drop Date	Flagged for
<input type="checkbox"/>	Heidi ...	Mathematics 20-3 S1 [S cr] - PR (2019) - Any - 165796	Heidi ...	Northwest ...	2018-09-05	2019-06-30	83.92	2019-01-08	2019-06-30	2019-03-14	no
<input type="checkbox"/>	Heidi ...	English 10-1 S1 [S cr] - PR (2019) - Any - 166148	Heidi ...	Northwest ...	2018-09-05	2019-06-30	68.07	2019-01-09	2019-06-30	2019-03-15	no
<input type="checkbox"/>	Heidi ...	Yeast Products [I cr] - OL (2019) - Any - 165819	Heidi ...	Northwest ...	2018-12-04	2019-06-30	92	2019-01-09	2019-06-30	2019-03-15	no
<input type="checkbox"/>	Heidi ...	French 20-3Y [S cr] - PR (2019) - Any - 165828	Heidi ...	Northwest ...	2018-09-04	2019-06-30	75.66	2019-01-09	2019-06-30	2019-03-15	no
<input type="checkbox"/>	Heidi ...	Biology 30 S1 [S cr] - OL (2019) - Any - 166339	Heidi ...	Northwest ...	2018-09-05	2019-06-30	89.68	2019-01-08	2019-06-30	2019-03-14	no
<input type="checkbox"/>	Heidi ...	Biology 30 S1 [S cr] - OL (2019) - Any - 166339	Heidi ...	Northwest ...	2018-09-05	2019-06-30	85.14	2018-10-09	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	French 10-3Y [S cr] - PR (2018) - Any - 144037	Heidi ...	Northwest ...	2017-09-01	2019-06-30	76.37	2018-11-11	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Mathematics 10C [S cr] - PR (2018) - Any - 155827	Heidi ...	Northwest ...	2018-04-20	2019-06-30	61.32	2019-01-09	2019-04-20	2019-03-15	no
<input type="checkbox"/>	Heidi ...	The Business Organization [I cr] - OL (2019) - Any - 165992	Heidi ...	Northwest ...	2018-09-05	2019-06-30	66.67	2018-09-20	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Service Rig Floorhand 1S [S cr] - OL (2019) - Any - 166085	Heidi ...	Northwest ...	2018-09-05	2019-06-30	89.69	2018-09-27	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Spanish Language And Culture 10-3Y [S cr] - OL (2018) - Any - 155760	Heidi ...	Northwest ...	2018-01-22	2019-06-30	93.92	2018-06-18	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Private Law [I cr] - OL (2019) - Any - 166529	Heidi ...	Northwest ...	2018-10-04	2019-06-30	100	2018-10-16	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Social Studies 20-3 S1 [S cr] - PR (2019) - Any - 171315	Heidi ...	Northwest ...	2018-12-18	2019-06-30	58.2	2019-01-08	2019-06-30	2019-03-14	no
<input type="checkbox"/>	Heidi ...	English 10-1 [S cr] - PR (2018) - Any - 155662	Heidi ...	Northwest ...	2018-01-16	2019-06-30	79.71	2018-07-03	2019-06-30	2019-05-03	no
<input type="checkbox"/>	Heidi ...	Forensic Studies 3S [S cr] - PR (2019) - Any - 165524	Heidi ...	Northwest ...	2018-12-06	2019-06-30	85.27	2019-01-09	2019-06-30	2019-03-15	no

## How can students see their projected stall withdrawal date?

- **Students** can see their projected stall withdrawal date on their SIS dashboard.

**GENIUS**

**DASHBOARD**

Here you can see an overview of the current student status and academic progress.

**Academic Snapshot**

This student is currently enrolled in 1 course:

Course	LMS	Marker	Grade	Assignments	Pacing	Stall Drop Date
Spanish Language And Culture 10-3Y	MOODLE		93.92%	26 of 41	Behind	2019-05-03

**Upcoming Events**

There are no events scheduled for this student.

**Course Requests**

**Admission Status**

## Questions?

Give us a call at 1-866-774-5333 or email [info@adlc.ca](mailto:info@adlc.ca).