

The Regular Meeting of the Board of Trustees of Pembina Hills Public Schools was held on April 17, 2019 at École Westlock Elementary School. In attendance were Trustees J. Carson, J. Comeau, N. Keough J. Lefebvre, K. McElroy, W. Scinski and J. Tuininga. Also in attendance were Superintendent D. Garbutt and Secretary Treasurer T. Meunier.

- Call to Order Chair Tuininga called the meeting to order at 9:30 a.m.
- Acknowledgement Statement Chair Tuininga recited the acknowledgement statement from Administrative Procedure 60-20 Honoring First Nations, Métis and Inuit Culture.
- Amendments to the Agenda The following amendments were made to the Agenda:  
 Committee meetings attended from April 4 – April 16, 2019:  
 4) Swan Hills Community Matters  
 5) Westlock Elementary School Council
- Adopting the Agenda – April 17, 2019 7484/04/19 Moved by Trustee Carson that the agenda be adopted as submitted and amended. Carried
- Adopting the Minutes – April 4, 2019 7485/04/19 Moved by Trustee Lefebvre that the Minutes of the Regular Meeting of the Board of Trustees of Pembina Hills Regional Division No. 7 held on April 4, 2019 be adopted as circulated. Carried
- NEW BUSINESS
- Ecole Westlock Elementary School Report
- École Westlock Elementary School Report Superintendent David Garbutt introduced École Westlock Elementary School Principal Pierre Ouimet. École Westlock Elementary School has 485 students in Kindergarten – grade 6 with a staff complement of 27 full-time-equivalent teachers and 23.6 full-time-equivalent support staff. The school's 2018-2019 budget is approximately \$3.6 million.
- School Council Report School Council Chair Ellen Barrett provided the École Westlock Elementary School Council Report, highlighting the following:
- growth within the programs offered at the school
  - ongoing challenge to inform parents
  - address lack of attendance at school council meetings, school council is investigating the potential for parents to virtually attend the meetings.
  - the many activities of school council include hosting a Back to School BBQ as well as a Staff Appreciation Lunch
  - plans to work with student council to help promote and communicate the various special days that occur at the school
  - currently working with Pembina Hills Public Schools and Susan Littlechilds to make the 'blue' playground barrier-free in terms of both access and appropriate play structures. Ms. Littlechilds is helping the school council with various grant applications
  - exploring beautification plans for the front of the school.
- Vice Chair Scinski thanked the School Council for their dedication and commitment to École Westlock Elementary School and presented them with a School Council Minute Book. Vice Chair Scinski also presented pencils for students to Principal Pierre Ouimet.
- WES Reading Month Literacy Lead and grade 4 teacher Rebecca Wolff outlined the reading project that she recently led at the school – the designation of March as reading month at the school.
- The goal of the project was to increase engagement in reading.
- Daily activities were spread throughout the month and included celebrating Dr. Seuss' birthday by reading a Seuss classic, flashlight reading, Karaoke (reading the lyrics to your favorite song), wearing a shirt others could read, 'pop' open a good book, eat popcorn and read day, and dress like your favorite book character.
- In addition to the daily activities, students were challenged to reach a total in-class reading time of 6,000 minutes (about 300 minutes per class). If they met the challenge,

Principal Pierre Ouimet promised to kiss a goat at a school wide assembly. Not only did the students meet the challenge, they exceeded it, reading in excess of 6,200 minutes.

Teacher Rebecca Wolff also provided an overview of the Mind Up program, developed by the Goldie Hawn Foundation – a program for empowering children through mindful practice based in neuroscience.

GLOW – Girls Leading Others Wisely

Grade 5 teacher Erin Harder reported on the after-school program she and school counsellor Claire Vincent offer to girls in grades 5 and 6 – GLOW (Girls Leading Others Wisely).

The program was created in Alberta to give every girl an opportunity to be strong, confident and physically fit. The program integrates as well as cultivates the key values of integrity, self-worth, honesty, pride, and responsibility.

There are eight themes in the program. Each theme takes eight weeks to deliver and includes having women from the community volunteer to speak with the students.

To date, there has been good parent and student feedback. The program has been highly successful.

Westlock CONEX (Westlock and District Community of Networking Excellence) provided \$1,200 in funding to purchase the resources for the program.

Teacher Exchange Program - Australia

Grade 4 teacher Gemma Walker spoke about her experience teaching in the Australian school system. Ms. Walker is on a teacher exchange with École Westlock Elementary teacher Darren Michalczuk.

Ms. Walker indicated that she was excited for the new curriculum and reported that it is similar to what Australia had done on a nation-wide basis five to eight years ago.

Presentation – ASBA Honouring Spirit: Indigenous Student Award

The Board recognized R.F. Staples grade 10 student Drayden McCallum for his nomination for the ASBA Honouring Spirit: Indigenous Student Award. First Nations, Métis and Inuit Liaison Audrey Degner, who nominated Drayden for the award, reported how honoured she was to be part of Drayden's learning journey. Drayden reported that he discovered the value and importance of his education during his junior high years.

#### INFORMATION UPDATE

First Nations, Métis and Inuit Liaison Information Update

Director of Student Services Rob McGarva provided an Information Update on the First Nations, Métis and Inuit Liaison positions, highlighting the following:

- Overview of the First Nations, Métis and Inuit Liaison worker roles, including promotion, facilitation, and understanding of the education system. Workers set up programs and bridge the gap.
- The first position was created in 1999-2000. At the time there were approximately 300 self-identified First Nations, Métis and Inuit students.
- There appears to be more acceptance and pride in self-identification than when it was first introduced in the late 1990's.
- A typical caseload for workers is approximately 60 students.

Director McGarva also provided an overview of Administrative Procedure (AP) 60-19 Indigenous and Métis Elder Protocol, noting amongst Pembina Hills Public Schools challenge is that the region does not have a defined community within it. The content of the AP was adjusted in response to suggestions from the following representatives from the local Indigenous communities:

- The Chairperson of Peavine Métis Settlement
- An Elder from the Alexander First Nations
- An Elder from Driftpile First Nations

7486/04/19

Moved by Trustee Scinski that the Board receive the First Nations, Métis and Inuit Liaison Information Update, as presented.

Carried

ASBA Spring General Meeting – 2019 Budget & Bylaws Bulletin

Each year at the Alberta School Boards Association (ASBA) Spring General Meeting, member boards review bylaw amendments and consider adoption of the ASBA annual budget.

The Board reviewed the ASBA Budget & Bylaws in preparation for the Spring General Meeting on June 3-4, 2019 at the Cambridge Hotel in Red Deer, Alberta.

- Recess  
7487/04/19
- Moved by Trustee Scinski that the meeting recess until 12:45 p.m. Carried
- Chair Tuininga called the meeting back to order at 12:45 p.m.
- In Camera Session  
12:45 p.m.  
7488/04/19
- Moved by Trustee Keough that the meeting convene as an In Camera Session to discuss land, labour, and legal matters. Carried
- 7489/04/19  
1:42 p.m.
- Moved by Trustee Lefebvre that the meeting reconvene as a Regular Meeting. Carried

#### INFORMATION ITEMS

- Draft  
Administrative  
Procedure 40-18  
Allocation to  
Schools -  
Principal and  
Associate  
Principals
- Superintendent Garbutt reported that he is withdrawing draft Administrative Procedure 40-18 Allocation to Schools – Principal and Associate Principals. The Superintendent will continue to determine the allocation to schools based on the needs of the school and the division.

The following information items were presented:

- a) ASBA Class Size and Classroom Pressures
- b) Dr. Jody Carrington – Jurisdiction Opening Day – August 30, 2019
- c) Town of Swan Hills – Community Recreation Coordinator Service Agreement
- d) Administrative Procedure 60-19 Indigenous and Métis Elder Protocol
- e) Administrative Procedure 40-03 Employee Recruitment and Selection
- f) Administrative Procedure 40-04 Qualifications and Role – Certificated Staff

#### NEW BUSINESS – ACTION ITEMS

ASBA  
HEADSTRONG  
Provincial Youth  
Mental Health  
Summit 2019

ASBA is joining forces with HEADSTRONG for students and school boards in support of youth mental health. Through its vision of “Excellence in education through exceptional board governance”, ASBA is proud to co-host this first-time provincial event to support and enhance the conversation about youth mental health in school communities.

HEADSTRONG is Canada’s only national evidence-based mental health youth leadership program, and is an initiative of the MHCC. Launched in 2014 to inspire young people aged 12 and up to become leaders and mentors for their schools and communities with the goal to reduce stigma and encourage an open, supportive environment where youth feel able to Be Brave, Reach Out and Speak Up for mental health.

ASBA has invited member boards to select up to three students, grades 9-11, from their school district to attend this exceptional event. For a registration fee of \$300 per student, all activities and events are covered, including two nights chaperoned accommodation, entertainment and all meals. Selected students are those with leadership or mentorship skills, or those engaged with mental health awareness projects they’d like to present on or host a booth. Students who attend will become regional ambassadors for mental health awareness working with the MHCC’s HEADSTRONG team in the new school year. HEADSTRONG changes, and even saves young lives.

The cost of registration is \$300 per student. This includes everything but transportation to and from Red Deer. ASBA and HEADSTRONG are happy to report that registration for one student per member board (for a total of 61 students) will be funded. Each member board can submit and register up to 3 students per board.

PHPS has received three student nominations from Vista Virtual School.

- 7490/04/19
- Moved by Trustee McElroy that the Board approve the attendance of three students from PHPS to attend the ASBA HEADSTRONG Provincial Youth Mental Health

Summit. As ASBA will fund one student per member board, the Board will pay the registration fee for the other two students from Vista Virtual School.

Carried

#### COMMITTEE MEETINGS ATTENDED

Committee Meetings attended from April 4, 2019 – April 16, 2019

- 1) Neerlandia Public Christian School Long Service Awards
- 2) Program Assistant Liaison Committee
- 3) Yellowhead Regional Library
- 4) Swan Hills Community Matters
- 5) Westlock Elementary School Council

#### FINANCIAL STATEMENTS

Financial Statements to March 31, 2019	Secretary Treasurer Tracy Meunier presented the financial statements for Pembina Hills Public Schools and the Alberta Distance Learning Centre for the seven-month period ending March 31, 2019.	
Pembina Hills Public Schools 7491/04/19	Moved by Trustee Lefebvre that the Board acknowledge receipt of the Pembina Hills Public Schools Financial Statement for the seven-month period ending March 31, 2019 for information purposes.	Carried
Alberta Distance Learning Centre 7492/04/19	Moved by Trustee Carson that the Board acknowledge receipt of the Alberta Distance Learning Centre Financial Statement for the seven-month period ending March 31, 2019 for information purposes.	Carried
In Camera Session 7493/04/19 3:00 p.m.	Moved by Trustee Lefebvre that the meeting convene as an In Camera Session to discuss land, labour, legal matters.	Carried
7494/04/19 4:42 p.m.	Moved by Trustee Comeau that the meeting reconvene as a Regular Meeting.	Carried
Adjournment 4:42 p.m.	Chair Tuininga declared the meeting adjourned at 4:42 p.m.	

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Board Chair

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Secretary Treasurer