

An Alternate Operational Day is a non-instructional day where certificated staff report to work at their assigned site and undertake teacher-directed activities.

An Alternate Operational Day Calendar may vary the number of days that teachers are assigned duties at some of the Division schools. Alternate Operational Day Calendars may be permitted at the following schools in the Division:

- a. Busby School
- b. Colony Schools
- c. Dunstable School
- d. Eleanor Hall School
- e. Fort Assiniboine School
- f. Neerlandia Public Christian School
- g. Pembina North Community School
- h. Swan Hills School

Procedures

1. An Alternate Operational Day Calendar shall be developed by Regional Services administration, in consultation with Principals, and recommended to the Board for approval.
2. An Alternate Operational Day Calendar for the following school year shall be presented to the Board for approval by mid-December. *NOTE: for 2019-20, the Board will consider revised operational day calendars for schools with alternate years at the June 12, 2019 Regular Board Meeting. Instructional days for students will remain as approved by the Board on February 27, 2019.*

Alternate Operational Day Calendar Conditions

1. Alternate Operational Day Calendars shall not exceed 19 non-work days for teachers.
2. The school day for students at sites with an Alternate Operational Day Calendar shall have a maximum of 435 minutes from the start of the first class to the end of the last class.
3. Alternate Operational Day Calendars shall maintain all designated Non-Instructional, Board Declared Holidays and Statutory Holidays contained in the Division School Year Calendar.
4. Alternate Operational Day Calendars start dates shall align with the Division School Year Calendar.

Teacher-Directed Days

1. Teachers shall be responsible for determining the activities undertaken on teacher-directed days.

2. Teacher-directed days shall be scheduled from 9:00 a.m. until 3:30 p.m.
3. Off-site activities require prior approval of the principal of the school.
4. Transfer of teacher-directed days to other non-work alternate days requires prior approval of the school principal.

Reference

[AP 60-05 School Year Calendar](#)